

Terms of Business for Mark Wood | Photography's Consultancy & Training Services

1. Payment

The course fee must be paid, in full, no later than 14 working days prior to the start of the course.

Mark Wood | Photography reserves the right to re-allocate the course place to another delegate if fees are not paid on time. Failure to receive the course fees in adherence with these terms means that Mark Wood | Photography reserves the right to request payment on the day of the course.

2. Late Payment

In the event of late payment, Mark Wood | Photography reserves the right to charge interest on all outstanding amounts from the last date that payment was due to the date that payment is made. Interest will be calculated according to late payment legislation (see <http://www.payontime.co.uk/calculator/statutory.html>)

3. Prices

The prices quoted are correct at the date of publication and for 90 days thereafter. Mark Wood | Photography reserves the right to adjust these prices in order to meet their true cost outside this period.

4. Transferring courses

If a delegate wishes to transfer a booking to a later course there will be an administrative charge of 25% of the course fee if it is within 15 working days of the original courses date. If that transfer is then cancelled and/or the delegate fails to attend, the full course fee remains payable.

5. Cancelling courses

All cancellations to bookings must be made 15 working days prior to the start of a course. If a booking is cancelled within the 15 days or if the delegate fails to attend the course, the full course fee must be paid immediately.

6. Changing delegate details

There will be no charge if a substitute person wishes to replace the original delegate. Please inform Mark Wood | Photography of any change to the original booking.

7. Cancellation of courses by Mark Wood | Photography and changes to course content

Mark Wood | Photography's courses are constantly updated and improved and Mark Wood | Photography reserves the right to alter any of the courses' content without prior notice. Mark Wood | Photography reserves the right to cancel a course at any time without liability. In these circumstances, delegates will be offered an alternative date, a credit note or a full refund.

8. Course notes and training

The notes and training for Mark Wood | Photography courses cannot be relied upon for legal interpretation. Mark Wood | Photography can not accept responsibility for delegates' actions, or those of other people reading the course notes or interpreting the training in litigation, or responsibility for any loss incurred as a result of relying on the training or the training notes. If in doubt, consult a lawyer.

9. Discounts and special offers

Any discounts offered on Mark Wood | Photography courses are exclusive. They cannot be combined. Except for company wide or pre-agreed discounts, the higher discount will always be applied. In the case of special offers these must be requested at time of booking, and will not automatically be applied.

10. Applicable Law

This agreement shall be governed by the laws of England, Wales and Scotland.

12. Variation

These Terms and Conditions shall not be varied except by agreement in writing.